

Free Printable First Print Checklist

A CALM ONE-SHEET SETUP FOR YOUR FIRST PRINT

Use this beside your printer. Check one item at a time, then keep the proof before making a batch.



01

MATCH THE PAPER

Choose US Letter or A4 to match the paper already in your printer.



02

CHOOSE THE FILE

Pick Full Color for richer layers, or Low Ink for lighter coverage.



03

SET ACTUAL SIZE

Use Actual Size / 100%. Do not use Fit to Page for cut pieces.



04

PRINT ONE PROOF

Check the edge margins, cut lines and writing space before printing more.



05

MAKE ONE SMALL MOVE

Cut, fold or write on one piece first. Keep your memory visible.
